Resource Manager

Iteration Plan

# 1. Key milestones

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Iteration start | 1st April 2019 |
| Draft Project Plan Submitted and reviewed by team | 4 April 2019 |
| Technical competency demonstrator reviewed by team | 7 April 2019 |
| draft components of Master test plan prepared for review | 10 April 2019 |
| Inception Phase Project Status Assessment complete | 14 April 2019 |
| Iteration stop | 15th April 2019 |

# 2. High-level objectives

1. Project Plan submitted
2. Proof of concept working
3. Plan for test suite
4. Assessment of project status

# 3. Evaluation criteria

1. Project plan reviewed and submitted to version control
2. Technical competency demonstrator reviewed and submitted to version control
3. Master test plan reviewed and submitted to version control
4. Inception phase project status assessment reviewed and submitted to version control

# 4. Work Item assignments

The following Work Items will be addressed in this iteration:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Work Item ID** | **Name or key words of description** | **Outcome** | **State** | **Assigned to (name)** | **Estimated Hours** | **Hours worked** | **Estimate of hours remaining** |
| 1.1.1 | Prepare information for project plan |  |  | Jack, Aaron, Brodie,  Matt | .5  .5  .5  .5 |  |  |
| 1.1.2 | Draft of Project Plan | Project Plan draft exists |  | Jack, Aaron, Brodie, Matt | 1.5,  1.5,  1.5,  1.5 |  |  |
| 2.1 | Draft of Technical Competency Demonstrator | Technical Competency Demonstrator exists |  | Matt | 4 |  |  |
| 2.2 | Review and update technical Competency Demonstrator where necessary |  |  | Aaron,  Brodie,  Jack | 2,  2,  2 |  |  |
| 3.1 | Chapter 1 of Master test plan |  |  | Jack | 2 |  |  |
| 3.2 | Chapter 2 of Master test plan |  |  | Aaron | 2 |  |  |
| 3.3 | Chapter 3 of master test plan |  |  | Brodie | 2 |  |  |
| 3.4 | Chapter 4 of master test plan |  |  | Matt | 2 |  |  |
| 3.5 | Chapter 5 of Master test plan |  |  | Matt | 2 |  |  |
| 3.6 | Chapter 6 of master test plan |  |  | Brodie | 2 |  |  |
| 3.7 | Chapter 7 of Master test plan |  |  | Jack | 2 |  |  |
| 3.8 | Chapter 8 of Master test plan |  |  | Aaron | 2 |  |  |
| 3.9 | Chapter 9 Master test plan |  |  | Jack | 2 |  |  |
| 3.10 | Chapter 10 of Master test plan |  |  | Aaron | 2 |  |  |
| 3.11 | Chapter 11 of master test plan |  |  | Aaron,  Matt,  Brodie,  Jack | .5,  .5,  .5,  .5 |  |  |
| 3.12 | Review Master test plan |  |  | Aaron,  Matt,  Brodie,  Jack | 2,  2,  2,  2 |  |  |
| 3.13 | Finalised Master Test Plan submitted | Master Test Plan draft exists |  | Jack | .5 |  |  |
| 4 | Inception Phase Project Status Assessment |  |  | Aaron, Jack, Brodie,  Matt | 1.5,  1.5,  1.5,  1.5 |  |  |
|  | Create Next Iteration Plan |  |  | Jack, Aaron, Brodie, Matt | 1.5,  1.5,  1.5,  1.5 |  |  |

# 5. Issues

[List any issues to be solved during the iteration. Update status when new issues are reported during the daily meetings]

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
|  |  |  |

# 6. Assessment

[Use this section for capturing and communicating results and actions from assessments, which are typically done at the end of each iteration. If you don’t do this, the team may not be able to improve the way they develop software.]

|  |  |
| --- | --- |
| Assessment target | [This could be the entire iteration or just a specific component] |
| Assessment date |  |
| Participants |  |
| Project status | [For example, express as Red, Yellow, or Green.] |

## Assessment against objectives

[Document whether you addressed the objectives as specified in the Iteration Plan.]

## Work Items: Planned compared to actually completed

[Summarize whether all Work Items planned to be addressed in the iteration were addressed, and which Work Items were postponed or added.]

## Assessment against Evaluation Criteria Test results

[Document whether you met the evaluation criteria as specified in the Iteration Plan. This could include information such as “Demo for Department X was well-received, with some concerns raised around usability,” or “495 test cases were automated with a 98% pass rate. 9 test cases were deferred because the corresponding Work Items were postponed.”

The most important guideline here is that although satisfactorily completed items may summarily mentioned, incomplete items require a more comprehensive explanation ]

## Other concerns and deviations

[List other areas that have been evaluated, such as financials, or schedule deviation, as well as Stakeholder feedback not captured elsewhere.]